



BOARD OF INTERMEDIATE & SECONDARY EDUCATION BANNU

No. 129 /Reg/Mig/BISE-B

Dated:23-05-2025

ENROLMENT NOTIFICATION

It is notified for information of all concerned that the online enrolment for regular students of class 9th for Academic Session 2025-26, has been scheduled as under:

Rates and Dates for submission of online hard copy Enrolment		
GOVT / PRIVATE INSTITUTIONS		
DETAIL OF FEE	Rates	Dates
With Normal Fee (Enrolment+ Sports) (600+200)	Total = Rs. 800/-	30-06-2025
With Late Fee (enrolment + Sports + late fee) (600+200+250)	Total = Rs. 1050/-	31-07-2025
With Double Late Fee (Enrolment + Sports + Double late fee) (600+200+500)	Total = Rs. 1300/-	20-08-2025

- The affiliated institutions are required to enrol their Class 9th regular students through the online portal at **portal.biseb.edu.pk**.
- The enrolment forms (hard copy) along with the prescribed fee, covering letter and attested copy of Form-B must be submitted to Registration Section within due dates for confirmation, **otherwise, a penalty of Rs.30/- per student per day shall be charged.**
- The Heads of the Institutions are required to enter accurate information from **Admission Withdrawal Register/Migration certificate/DMC**, enter the subjects, class and recent photograph for each student into the portal system. Any manual cutting, erasing, alteration or wrong entry in **(enrolment)** will lead the whole responsibility at the end of the institution.
- All Heads of the institutions are advised to take print of the Student Card (Draft) and hand over to the parents of the students to verify Name, Father Name, Date of Birth and Group before Finalization of Online Enrolment Form / Batch.
- Requests for correction in Name, Father Name, D.O.B or subjects/group, will be entertained, in accordance with Board Rules, on submission of the requisite fee i.e., Rs. 500/- per candidate for Name, Father Name and Date of Birth, Rs. 500/- for subject change and Rs. 800/- for Group Change.
- Payment in excess of the submitted cases for enrolment shall lose entitlement for refund nor to be accepted for the next enrolment of the other student(s) if any.
- The minimum age for a student, at the time of enrolment in 9th class, must be 12 years or above at the start of Academic year. (For current session 2025-26, students having date of birth **31.03.2013 or before**, are eligible for enrolment).
- The Heads of the institutions are required to enroll other board migrated students of class 9th and 10th in Other Board Enrolment Menu of Online Portal within fortnight of issuance of migration certificate, Otherwise Rs. 30/- per student per day shall be charged from the date of issuance of migration certificate and submit the following documents:

1.	Original Migration Certificate.
2.	Countersigned copy of School leaving/College Certificate.
3.	Enrolment returns along with covering letter duly signed by the Head of Institution with official seal.
4.	Prescribed Fee
5.	Submit Verified DMC Copy of the Concerned student.

. If any institution fails to provide the same, their applications shall not be entertained and the student's name shall be excluded from the list.

- In case of provision of Bogus / Fake documents, responsibility will rest on the student and institution concerned, and disciplinary action will be taken according to Board Rule.
- The Heads of the Institutions are directed to mention/write BISE, Bannu allotted Enrolment Number and School/College Code on each other Board Migrated Student's DMC and Migration Certificate along with photocopy.
- Migration (School to School) shall not be allowed after **31st December 2025** of the current academic year. School to School Migration will be honored through concerned institution online portal and Computer-Generated Fee Receipt of Migration ought to be submitted in **Registration/Migration Section of BISE Bannu** within 15 days for confirmation / migration. **Migration fee deposited after due date shall not be accepted at any cost.**
- The Heads of the institutions are directed to collect fee and other charges from the student at the end of every month. Otherwise, the complaint of the Head of Institution regarding fee and other charges, shall not be entertained.
- If the Head of the Institution desires to take detention exam, then detention examination may kindly be conducted before **30 September 2025** of the current academic year.
- While granting admission, it must be ensured that the student is not already enrolled with BISE Bannu. Already enrolled students are ineligible for new enrolment. They are required to submit Migration Certificate. In case of a student re-admission in class 9th, the expired/old enrolment number shall be communicated for necessary information to this office, if otherwise eligible.

15. The Enrolment Fee shall be deposited in any branch of National Bank of Pakistan and Bank of Khyber mentioned on the **Computer-Generated Fee Receipt** within the jurisdiction of BISE, Bannu.
16. The Enrolment of the students will be subjected to the annual renewal of Affiliation; all those Institutions that have outstanding dues must clear from the Academic Section before Enrolment.
17. The heads of the institutions are advised strictly to provide their Telephone/Mobile Numbers, postal address and e-mail address, if any, to this office for ready use.
- ➡ 18. All the Heads of the Private institutions of **NWTD** are once again directed to **enroll students as per reserved seating capacity**. Otherwise, strict action will be taken and the whole responsibility rest at your end. In case of any observation regarding increasing of Seat Reservation Capacity, you are bound to submit an application of inspection along with fee for further decision well in time.

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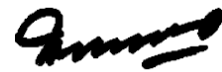
(CHAIRMAN)

Board of Intermediate &
Secondary Education, Bannu

Endstt: No. & Date Even.

Copy for information to the:

1. Chairmen, All BISEs Govt. of Khyber Pakhtunkhwa.
2. DEOs (Male/Female) of Bannu, Lakki Marwat, North Waziristan Tribal District.
3. All the Principal of Govt/Private recognized intuitions within jurisdiction of BISE Bannu.
4. P.S.O to Chief Minister, Govt. of Khyber Pakhtunkhwa.
5. P.S to Education Minister, (E&SE) Govt. of Khyber Pakhtunkhwa.
6. P.S to Secretary, Elementary & Secondary Education Govt. of Khyber Pakhtunkhwa.
7. P.S to Secretary Higher Education Govt of Khyber Pakhtunkhwa.
8. P.S to Director Higher Education, Govt. of Khyber Pakhtunkhwa.
9. P.S to Director Elementary & Secondary Education Govt of Khyber Pakhtunkhwa.
10. Deputy Director (I.T) BISE Bannu.
11. All Section Officers / In-Charge, BISE Bannu.
12. The Managers, NBP & BoK within jurisdiction of BISE Bannu.
13. P.S to Chairman, BISE Bannu.



M. QASIM SHAH

(ASSISTANT SECRETARY)

Board of Intermediate &
Secondary Education, Bannu